

Draft Terms of Reference for the Independent Review of the Implementation of the Development Agenda Recommendations

Prepared at the informal drafting session of November 21, 2013

Background

At its 2007 General Assembly meeting, WIPO Member States adopted forty-five Development Agenda Recommendations. The 2010 WIPO General Assembly then requested “the CDIP to undertake an independent review of the implementation of the Development Agenda Recommendations at the end of the 2012-2013 biennium. Upon consideration of that review, the CDIP may decide on a possible further review. The Terms of Reference and the selection of independent IP and development experts will be agreed by the CDIP.”

The Coordination Mechanism was adopted in 2010 with the aim of mainstreaming development agenda across all WIPO bodies as well as to monitor and assess implementation of the WIPO Development Agenda. The full agreed decision on the Coordination Mechanism is attached as Annex III.

Purpose and scope of the review

The independent review (the “Review”) shall assess, in a comprehensive manner, the relevance, effectiveness, impact, sustainability and efficiency of WIPO’s work in the implementation of the Development Agenda Recommendations during the period from 2008 to 2013.

Group B - Review Methodology

The reviewers are expected to undertake the review in a rigorous manner to produce useful information and findings for WIPO Member States’ information. The review team shall design the Review in consultation with the WIPO Internal Audit and Oversight Division, following international evaluation principles and criteria, using existing WIPO and United Nations governance structures and procedures and avoiding duplication of previous reviews and evaluations. The review team is expected to produce evidence-based data and utilize appropriate approaches of data collection methods and analysis, including:

- (a) A desk review of documents relevant to activities undertaken to implement the adopted Development Agenda Recommendations: progress reports and performance evaluation reports for specific activities undertaken to implement the adopted Development Agenda Recommendations and WIPO publications and reports undertaken to implement the adopted Development Agenda Recommendations;
- (b) In-person interviews or focus group discussions with relevant WIPO Secretariat staff, including Regional Bureau staff;

- (c) Interviews or focus group discussions with intended beneficiaries of activities undertaken to implement the adopted Development Agenda Recommendations;
- (d) An online survey to relevant stakeholders, as identified in consultation with the WIPO Secretariat.

African Group and DAG

Methodology: The assessment should include a desk review of all the relevant documents within the relevant WIPO Programs, interviews, regional field visits, as deemed necessary, and surveys. Feedback should be sought from Member states and other stakeholders such as the beneficiaries of activities undertaken in connection with the Development Agenda recommendations.

[Georgia]

The Review shall be conducted in a rigorous, constructive and efficient manner and provide added value. The methodology of the review shall at least include the following: a) desk reviews of documents relevant to the implementation of the adopted Development Agenda Recommendations; b) interviews with Member States, the Secretariat, WIPO internal auditor and stakeholders addressed by the DA Recommendations; c) field visits, as deemed necessary, bearing in mind budgetary constraints; d) surveys; [Brazil: e) public calls for information from stakeholders/observers [US]who are engaged by the projects].

[Indonesia] stakeholders which have been agreed by the CDIP as observers - relevant stakeholders, as identified in consultation with the WIPO Secretariat – calls for information from observers

[UK] The Review shall be rigorous, constructive, efficient and provide added value. The methodology of the review shall at least include desk reviews of documents relevant to the implementation of the adopted Development Agenda Recommendations, as well as interviews, field visits as deemed necessary, bearing in mind budgetary constraints and surveys with program beneficiaries and partners.

[US] The Review shall be rigorous and efficient, produce evidence-based data and utilize appropriate approaches of data collection methods and analysis and provide added value. The methodology of the review shall at least include desk reviews of documents relevant to WIPO's work in the implementation of the adopted Development Agenda Recommendations, as well as interviews, field visits as deemed necessary, bearing in mind budgetary constraints and surveys with program beneficiaries and partners.

[Group B] The Review shall be conducted in a rigorous and efficient manner and shall provide added value in the form of evidence-based findings and conclusions [and possible recommendations]. The Review shall include desk reviews of documents relevant to WIPO's work in the implementation of the adopted Development Agenda Recommendations. The Review methodology may [shall] also include [.,but not limited to,] interviews, surveys and field visits with beneficiaries, Member States, Secretariat and other [Brazil relevant stakeholders involved in WIPO's activities][/work in the implementation of] implementing the

adopted DA Recommendations, as deemed necessary and bearing in mind budgetary constraints.

[India] End of the ToR: add conclusions and recommendations

[Egypt] The Review methodology will include a desk review of relevant [Chair: pertinent] WIPO documents to the implementation of the DA recommendations, surveys, interviews with Member States, Secretariat staff and stakeholders addressed by the DA Recommendations and field visits to beneficiary countries as appropriate. The Review will be rigorous, [Switzerland - efficient], constructive, adding value and efficient.

[Switzerland] The Review shall be conducted in a rigorous and efficient manner[.] and shall provide added value. The Review shall include desk reviews of documents relevant to WIPO's work in the implementation of the adopted Development Agenda Recommendations. The Review methodology may also include, but would not be limited to, interviews, surveys and field visits, as deemed necessary and bearing in mind budgetary constraints, with beneficiaries, Member States, Secretariat and other relevant stakeholders involved in WIPO's work in the implementation of the adopted DA Recommendations, as deemed necessary [and bearing in mind budgetary constraints].

[Switzerland 2] The Review shall be conducted in a rigorous and efficient manner[.] and shall provide added value. The Review shall include desk reviews of documents relevant to WIPO's work in the implementation of the adopted Development Agenda Recommendations. The Review methodology may also include, but would not be limited to, interviews, surveys and field visits with beneficiaries, Member States, Secretariat and other stakeholders involved in WIPO's work in the implementation of the adopted DA Recommendations, as deemed necessary and bearing in mind budgetary constraints.