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Program and Budget Committee

Twenty-First Session
Geneva, September 9 to 13, 2013

SUMMARY OF DECISIONS AND RECOMMENDATIONS

prepared by the Secretariat

1. The present document records the decisions taken and the recommendations made by the Program and Budget Committee (PBC) at its twenty-first session (September 9 to 13, 2013) following consideration of the agenda items and the corresponding documents listed in document WO/PBC/21/1.
2. The full report of the twenty-first session of the PBC, for approval in accordance with the established practice, will be produced in due course.
3. The Summary of Decisions and Recommendations will be presented to the Assemblies of the WIPO Member States at its September 2013 session (in document A/51/14).

[List of decisions and
recommendations follows]

LIST OF DECISIONS AND RECOMMENDATIONS

AGENDA ITEM 1

OPENING OF THE SESSION

AGENDA ITEM 2

ADOPTION OF THE AGENDA

document WO/PBC/21/1

The agenda was adopted as amended.

AGENDA ITEM 3

REPORT BY THE WIPO INDEPENDENT ADVISORY OVERSIGHT COMMITTEE (IAOC)

document WO/PBC/21/2

The Program and Budget Committee (PBC) recommended to the WIPO General Assembly to take note of the content of document WO/PBC/21/2 (Report by the WIPO Independent Advisory Oversight Committee (IAOC)) and to request the Secretariat to continue to take appropriate action in response to the views expressed by the IAOC. The PBC also requested the IAOC to continue to review and oversee the actions taken by the Secretariat in accordance with its mandate and report on the matter to the PBC.

AGENDA ITEM 4

REPORT OF THE SELECTION PANEL FOR THE APPOINTMENT OF THE NEW MEMBERS OF THE WIPO INDEPENDENT ADVISORY OVERSIGHT COMMITTEE (IAOC)

document WO/PBC/21/3

The Program and Budget Committee:

- (i) approved the recommendations of the Selection Panel for selection of three new members of the WIPO Independent Advisory Oversight Committee, as contained in paragraph 31 of the Selection Panel's Report; and*
- (ii) recommended to the General Assembly approval of the recommendation of the Selection Panel for the Appointment of New Members of the WIPO Independent Advisory Oversight Committee (IAOC).*

AGENDA ITEM 5

REPORT BY THE EXTERNAL AUDITOR

document WO/PBC/21/6

The Program and Budget Committee (PBC) recommended to the WIPO General Assembly to take note of the content of document WO/PBC/21/6 (Report by the External Auditor) and to request the Secretariat to continue to take appropriate action to address the recommendations addressed to the International Bureau. The PBC also requested the IAOC to continue to review and oversee the implementation of the recommendations in accordance with its mandate and report on the matter to the PBC.

AGENDA ITEM 6

REPORT BY THE DIRECTOR OF THE INTERNAL AUDIT AND OVERSIGHT DIVISION (IAOD)

document WO/PBC/21/17

The Program and Budget Committee (PBC) recommended to the WIPO General Assembly to take note of the content of document WO/PBC/21/17 (Report by the Director of the Internal Audit and Oversight Division (IAOD)) and to request the Secretariat to continue to take appropriate action to address the recommendations addressed to it by the IAOD. The PBC also requested the IAOC to continue to review and oversee the implementation of the recommendations in accordance with its mandate and report on the matter to the PBC.

AGENDA ITEM 7

PROGRESS REPORT ON THE IMPLEMENTATION OF THE JOINT INSPECTION UNIT'S (JIU) RECOMMENDATIONS

document WO/PBC/21/16

The Program and Budget Committee decided to refer the decision in respect of this agenda item to the WIPO General Assembly.

AGENDA ITEM 8

GOVERNANCE AT WIPO

The Program and Budget Committee decided to refer the decision in respect of this agenda item to the WIPO General Assembly.

AGENDA ITEM 9

ANNUAL FINANCIAL STATEMENTS 2012; STATUS OF THE PAYMENT OF CONTRIBUTIONS AS AT JUNE 30, 2013

Annual Financial Report and Financial Statements 2012

document WO/PBC/21/4

The Program and Budget Committee recommended to the WIPO General Assembly the approval of the 2012 Financial Statements contained in document WO/PBC/21/4

Status of the Payment of Contributions as at June 30, 2013

document WO/PBC/21/5

The Program and Budget Committee recommended to the General Assembly of WIPO to take note of the contents of document WO/PBC/21/5.

AGENDA ITEM 10

STATUS OF THE UTILIZATION OF RESERVES

WO/PBC/21/7

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of the document WO/PBC/21/7.

AGENDA ITEM 11

ANNUAL REPORT ON HUMAN RESOURCES

document WO/PBC/21/13

The Program and Budget Committee noted the contents of the Annual Report on Human Resources in the context of financial and resource implications and recommended to the General Assembly to request the Director General to convey to the International Civil Service Commission (ICSC) and the CEB, Member States' concerns regarding the impact of rising staff costs on the financial sustainability of the Organization and the need to exercise greater vigilance and consider taking timely and effective measures, particularly in the context of the ICSC's ongoing comprehensive review of these matters.

AGENDA ITEM 12

REPORT ON THE IMPLEMENTATION OF COST EFFICIENCY MEASURES

document WO/PBC/21/19

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of document WO/PBC/21/19 and recommended that the Secretariat continue its cost efficiency efforts.

AGENDA ITEM 13

PROPOSED PROGRAM AND BUDGET FOR THE 2014/15 BIENNIUM

document WO/PBC/21/8

1. *The Program and Budget Committee (PBC) recommended to the Assemblies of the Member States of WIPO and of the Unions, each as far as it is concerned, the approval of the proposed Program and Budget for the 2014/15 Biennium as contained in document WO/PBC/21/8, subject to the following:*

(i) *The increase of the overall budgetary envelope to address the agreed implementation of the WIPO Language Policy, in the amount of 793 thousand Swiss francs in Program 27;*

(ii) *Reinstatement of Program 30 to include SMEs and innovation, excluding content and resources for SMEs and innovation in Program 10;*

(iii) *Agreement by Member States, in the course of the meeting of the Assemblies, on the issue of External Offices; and*

(iv) *Reflection of the agreed changes in respect of paragraph 44 of the Financial Overview and Programs 1, 3, 8, 9, 11, 15, 17, 23, 27, and 30.*

2. *The PBC referred to the Assemblies of the Member States of WIPO and of the Unions, each as far as it is concerned, the decision on:*

(i) *Program 18, to enable effective engagement of Member States in the design, monitoring and assessment of program results and activities and the Committee to which it should report.*

(ii) *The target for Programs 2 and 4 in respect of Diplomatic Conferences.*

CAPITAL MASTER PLAN

document WO/PBC/21/18

The Program and Budget Committee:

(i) *endorsed the principles under which projects have been and will be included in the Organization's Capital Master Plan, as set out in document WO/PBC/21/18; and*

(ii) *recommended to the Assemblies of the Member States of WIPO to approve the funding of the projects presented in the Annex to document WO/PBC/21/18, for a total estimated amount of 11.2 million Swiss francs from available reserves.*

(iiia) *requested the Secretariat to provide additional information in the course of the sessions of the Assemblies on savings generated from these projects together with details of the depreciation and capitalization of relevant expenditure.*

(iiib) *requested the Secretariat to target further savings under the regular budget, through inter alia the full implementation of IAOD's recommendations on travel policy, and*

improved treasury management, with the aim of reducing the use of the reserves for purposes of funding the projects noted under (ii) above.

(iiic) requested the Secretariat to report on progress in respect of (iiia) and (iiib) above at the next September session of the PBC.

AGENDA ITEM 14

PROPOSED DEFINITION OF "DEVELOPMENT EXPENDITURE" IN THE CONTEXT OF THE PROGRAM AND BUDGET

The Program and Budget Committee decided to refer the decision in respect of this agenda item to the WIPO General Assembly.

AGENDA ITEM 15

PROGRESS REPORT ON THE PROJECT TO UPGRADE SAFETY AND SECURITY STANDARDS FOR THE EXISTING WIPO BUILDINGS

document WO/PBC/21/9

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of document WO/PBC/21/9.

AGENDA ITEM 16

FINAL REPORT ON THE IMPLEMENTATION OF THE WIPO STRATEGIC REALIGNMENT PROGRAM (SRP)

document WO/PBC/21/10

The Program and Budget Committee decided to refer the decision in respect of this agenda item to the WIPO General Assembly.

AGENDA ITEM 17

PROGRESS REPORT ON THE CONSTRUCTION PROJECTS

document WO/PBC/21/11

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of document WO/PBC/21/11 and requested the Secretariat to take all necessary measures with the aim of ensuring completion of the New Conference Hall Project within the approved budget.

AGENDA ITEM 18

PROGRESS REPORT ON THE IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM IN WIPO

document WO/PBC/21/12

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of document WO/PBC/21/12.

AGENDA ITEM 19

PROGRESS REPORT ON THE INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) CAPITAL INVESTMENT PROJECT

document WO/PBC/21/14

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of document WO/PBC/21/14.

AGENDA ITEM 20

PROGRESS REPORT ON THE IMPLEMENTATION OF WIPO LANGUAGE POLICY

document WO/PBC/21/15

The Program and Budget Committee:

- (i) took note of the information contained in document WO/PBC/21/15;*
- (ii) recommended to the Assemblies of the Member States of WIPO the adoption of the proposals contained in paragraph 13 of document WO/PBC/21/15, amended as follows:*

"14. Based on the information contained in this document and the importance attached to ensuring the availability of documentation for the Working Groups in six languages, the following proposals are submitted for the consideration of Member States:

- (a) The Secretariat will continue to apply the rationalization and control measures to further reduce the number and average length of working documents;*
- (b) At the same time, the six-language coverage, for the documentation for the Working Groups, will commence, in a phased and cost effective manner, during the biennium 2014/15, and the additional cost of such coverage reflected in the Program and Budget;*
- (c) The Secretariat will report to the next session of the PBC on the progress made in respect of (ii) above."*

AGENDA ITEM 21

ADOPTION OF THE SUMMARY OF DECISIONS AND RECOMMENDATIONS

The Program and Budget Committee adopted the contents of the present document.

AGENDA ITEM 21

Closing of the session. The session was closed.

[End of document]